

**MINUTES OF THE MEETING OF  
THE BOARD OF TRUSTEES  
Wednesday, January 18, 2023**

A meeting of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, January 18, 2023 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Douglas A. Dahlgard, Trustees Judith C. Ogden and Jeffrey D. Fischer. Not in attendance this evening Deputy Mayor Daniel W. White and Trustee L. Gordon Van Vechten. Also, in attendance Village Administrator/Clerk, Margaret O’Keefe; Police Chief, Charles M. Lohmann; Co-Counsel, Philip Butler; Building Inspector, Robert O’Shea and Village Treasurer, Patricia Mulderig. Not in attendance Village Attorney, Anthony S. Guardino. Members of the public were requested to sign-in.

Pledge of Allegiance

• **Mayor – Douglas A. Dahlgard:**

- Mayor Dahlgard convened the public hearing on the village’s 2023/2024 budget. Discussion ensued. Much inquiry from the public. There being no further discussion, it was upon motion by Trustee Fischer, second by Trustee Ogden, and unanimously adopted:

**RESOLUTION #162-22**

**RESOLVED**, to close the public hearing on the 2023/2024 budget.

**Mayor Regular Meeting**

- It was, upon motion by Trustee Fischer, second by Trustee Ogden, and unanimously adopted:  
**RESOLUTION #163-22**  
A public hearing was concluded on January 18, 2023 at 7 PM on the village’s 2023/2024 budget.  
**RESOLVED**, to adopt the proposed 2023/2024 in the amount of \$2,129,644.05 with a tax rate of \$21.00 per \$100 of assessed value. The foregoing was adopted by the Board of Trustees at a duly noticed meeting of the Board on January 18, 2023 voting as follows:

Jeffrey D. Fischer, Trustee	AYE
L. Gordon Van Vechten	ABSENT
Judith C. Ogden, Trustee	AYE
Daniel W. White, Deputy Mayor	ABSENT
Douglas A. Dahlgard, Mayor	AYE

- It was, upon motion by Trustee Fischer, second by Trustee Ogden, and unanimously adopted:  
**RESOLUTION #164-22**  
**RESOLVED**, the village treasurer is commanded to receive and collect from the persons named in the assessment roll, the several sums named in the last column therefor opposite their respective name,  
**BE IT FURTHER RESOLVED**, the village treasurer shall cause to be published in the official paper of the Village, once a week for two consecutive weeks, a notice that such tax roll and Warrant have been left with her for the collection.
- It was, upon motion by Trustee Ogden, second by Trustee Fischer, and unanimously adopted:  
**RESOLUTION #165-22**  
Minutes of December 21, 2021 7 PM meeting of the Board of Trustees were presented.  
**RESOLVED**, to adopt the minutes of the above meeting as presented.
- It was, upon motion by Trustee Fischer, second by Trustee Ogden, and unanimously adopted:  
**RESOLUTION #166-22**  
Minutes of January 4, 2023 7 PM public hearing & work session of the Board of Trustees were presented.  
**RESOLVED**, to adopt the minutes of the above meeting as presented.

- It was, upon motion by Trustee Fischer, second by Trustee Ogden, and unanimously adopted:  
**RESOLUTION #167-22**  
**RESOLVED**, extending the residency requirement to include the County of Suffolk, the following individuals are appointed to serve as election inspectors for the March 21, 2023, General Election, namely Rosa Ahern, Dennis Daly, Janet Hayden, Sharlene Wasserman, and Alternate, Christine Gannon. The Chief Election Officer is Margaret O’Keefe. Shifts shall be from 11:30 AM until 9:30 PM, compensation to be \$20.00 per hour. Oaths of Office are to be filed with the village clerk; W-9 forms are to be field with the village treasurer.
- It was, upon motion by Trustee Fischer, second by Trustee Ogden, and unanimously adopted:  
**RESOLUTION #168-22**

**VILLAGE OF HEAD OF THE HARBOR  
BOARD OF TRUSTEES**

**RESOLUTION DECLARING THE HEAD OF THE HARBOR BOARD OF TRUSTEES AS THE  
LEAD AGENCY FOR PURPOSES OF A COORDINATED ENVIRONMENTAL REVIEW  
PURSUANT TO SEQRA FOR BIRDSFOOT FARM f/k/a PERRY FARM  
17 & 21 SHEP JONES LANE, SAINT JAMES, NEW YORK 11780**

**WHEREAS**, Avalon Nature Preserve, Inc. (“Avalon”), owner of the premises located at 17 & 21 Shep Jones Lane (SCTM: 0801-003.000-03.00-004.000, 005.001, 005.002 & 05.000-01.00-025.000), has applied to the Village of Head of the Harbor Board of Trustees (“Board of Trustees”), pursuant to Section 165-23(B)(3) of the Village Code, seeking a special permit to operate an agricultural use (farm) known as “Birdsfoot Farm” on the former Perry Farm property (the “Project”); and

**WHEREAS**, Avalon’s Project also requires site plan approval from the Village of Head of the Harbor Planning Board (“Planning Board”) and Zoning Board of Appeals (“Zoning Board”), which applications have been filed or will be filed in the near future; and

**WHEREAS**, the Board of Trustees is the sole approval authority with respect to the special permit for the Project; and

**WHEREAS**, the State Environmental Quality Review Act and its implementing regulations (SEQRA) requires that the significant adverse environmental impacts associated with the Project be identified, studied, and mitigated to the extent practicable before any final action on the special permit is taken; and

**WHEREAS**, the Project constitutes a Type I Action pursuant to Section 81-24(C), (D), and (F) of the Head of the Harbor Village Code; and

**WHEREAS**, the Board of Trustees circulate written notice of its intent to serve as Lead Agency for the Project on November 21, 2022, and more than thirty days have elapsed without objection from any Involved Agency;

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Village of Head of the Harbor hereby:

- 1) Declares itself Lead Agency for purposes of a coordinated environmental review pursuant to SEQRA for the Project; and
- 2) Directs the Village Clerk to send a copy of this resolution to the applicant, and to all Involved Agencies.

**WHEREUPON**, the Board of Trustees adopted the foregoing resolution by a vote of 3 to 0 at a duly noticed meeting of the Board held on January 18, 2023, with the members present voting as follows:

Douglas A. Dahlgard, Mayor	Aye
Daniel W. White, Deputy Mayor	Absent
Judith C. Ogden, Trustee	Aye
L. Gordon Van Vechten, Trustee	Absent
Jeffrey D. Fischer, Trustee	Aye

Filed in the Office of the Village Clerk on the 26<sup>th</sup> day of January, 2023.

  
Margaret O’Keefe  
Village Clerk

- A request for a grant has been filed with New York State Department of Transportation for funds for a culvert under Harbor Road.

**2. Financials – Patricia Mulderig, Treasurer:**

- It was, upon motion by Trustee Fischer, second by Trustee Ogden, and unanimously adopted:  
**RESOLUTION #169-22**  
**RESOLVED**, to adopt Abstracts #127731 through and including #127740 in the total amount of \$44,832.20 be paid from the General Fund.

- It was, upon motion by Trustee Fischer, second by Trustee Ogden, and unanimously adopted:  
**RESOLUTION #170-22**  
**RESOLVED**, to adopt Abstract TA #207 in the total amount of \$277.40 to be paid from the Trust & Agency Fund.
- It was, upon motion by Trustee Ogden, second by Trustee Fischer, and unanimously adopted:  
**RESOLUTION #171-22**  
**RESOLVED**, to authorize the village treasurer to pay the ArborPro invoice of \$4,000.00 from the General Fund.
- It was, upon motion by Trustee Fischer, second by Trustee Ogden, and unanimously adopted:  
**RESOLUTION #172-22**  
**RESOLVED**, the Village Treasurer is authorized and directed to make modifications to the 2022/2023 budget in the amount totaling \$441,261.90 for a net change of zero, as noted:

VILLAGE OF HEAD OF THE HARBOR  
2022/2023 BUDGET MODIFICATIONS  
1/18/2023

	BUDGET F/Y/E	BUDGET ADJUSTMENT	MODIFIED BUDGET
	2/28/2023		2/28/2023
A2705	GIFTS & DONATIONS	(53,000.00)	(40,750.00)
A1010.46	BOARD OF TRUSTEES	1,100.00	1,300.00
A1440.41	ENGINEER - GENERAL	10,000.00	13,000.00
A1620.22	VILLAGE HALL RENOVATION PROJECT	71,863.23	74,850.00
A1620.26	VILLAGE HALL FLOOD DAMAGE REPAIR	149,294.42	156,563.05
A1680.21	COMPUTER EQUIP & PROF SERVICES	4,500.00	4,850.00
A1950.4	TAXES & ASSESSMENT	0.00	30.00
A5110.1	STREET MAINT - PERSONAL SERVICE	209,275.04	208,275.04
A5110.11	STREET MAINTENANCE - OVERTIME	9,000.00	10,000.00
A5112.4	PERMANENT IMPROVEMENTS - VH PARKING LOT	0.00	350.00
A8989.4	DEER PROGRAM	500.00	5,751.98
A9020.8	PAYCHEX PAYROLL SERVICES	4,000.00	5,500.00
A1990.0	CONTINGENT ACCOUNT	34,729.21	1,541.83
		0.00	0.00
		<u>441,261.90</u>	<u>441,261.90</u>

### 3. Police Department – Charles M. Lohmann

- Renovations of Police Department Station reviewed.
- Assist with 4<sup>th</sup> Precinct for a domestic complaint.
- Trespass and harrasment complaint on Harbor Hill Road.
- Discussion regarding the cost and structure of the Police Department.

### 4. Building Inspector – Bob O’Shea

- Several applications under review.
- Verbal report on Zoning Board of Appeals and Planning Board’s activities.
- A few violations being issued.

### 5. Highway Department – Judith C. Ogden, Highway Commissioner:

- Tree Board is very active.

### Public Comment

- Public comment regarding past and future roadway repaving, drainage, and construction. No action taken.
- There being no other matters to be brought before the Board; it was, upon motion by Trustee Fischer, second by Trustee Ogden and unanimously adopted, to adjourn the meeting at 8:40 PM.

Respectfully Submitted,

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Margaret O’Keefe  
Village Administrator/Clerk